

## Privacy Policy KIBI

At KIBI, we respect your personal privacy and strive to protect your personal information in the best possible way. Our privacy policy explains how we collect and use your personal information. It also describes your rights and how you may enforce them. It is important that you take note of and understand the privacy policy and feel secure allowing us to handle your personal information. You are always welcome to contact us for any questions.

We are following the GDPR, General Data Protection Regulation, 2016/679/EU.

### Who is responsible for the personal information we collect?

KIBI Sverige AB, org no 556797-8126, with address Sveavägen 155, 118 60 Stockholm, is personally responsible for the processing of the company's personal information.

### When do we process personal information?

We are transparent about how we collect and process personal information. KIBI collects only personal information that is necessary, relevant, and not superfluous to the purpose for which it is intended to be collected.

Personal information is processed solely on behalf of KIBI and will not be transferred to third parties, unless this is required to provide services to you, for example, to suppliers to handle the transportation of ordered products.

In the table below we have specified what personal data we collect, and for what purpose.

Purpose	Category of information	Legal basis
Job applications via our website or LinkedIn		
Administration of job applications	Name Address Telephone number Email CV Motivation letter	Legitimate interest: This is necessary to accommodate our legitimate interest so to administer and document the recruitment process, and in some cases compliance.
Contact form via our website		
Offers an easy way for customers to get into contact with KIBI	Name Email Telephone number Company Title	Legitimate interest: This is necessary to accommodate our and your legitimate interest in handling enquiries.
Direct marketing		
Marketing of KIBI (eg sending out of newsletter)	Name Email Company Title	Legitimate interest: This is deemed necessary to meet your and KIBI's interest in sending information out to those who are registered to receive it. It is always possible to unsubscribe to the mailing list.
Seminars and events		
Handling of contact information for participation in seminars, events and fairs organised or attended by KIBI.	Name Email Title and company Telephone number Food preferences and allergies	Legitimate interest: If you indicate when you apply for a seminar or similar activities that you wish to have a certain diet or have other requires, we assume that you want the information to be registered with us and will be processed by the relevant persons at B3IT. Information about diet is deleted shortly after the actual meeting took place.